



## Personal data policy

The Institut Henri Poincaré, considered as the person in charge of data processing, is committed to ensuring that all data collected and processed from the **ihp.fr** website complies with the General Data Protection Regulation (GDPR) and the French Data Protection Act.

In accordance with this new regulation, a Data Protection Officer has been appointed. For any information or to exercise your rights regarding the processing of personal data, you can contact them using the contact details below or by using the dedicated form on our site:

*Personal Data Protection Officer: Sylvie Benzoni, Director of the Institut Henri Poincaré*

*Address : 11 rue Pierre et Marie Curie, 75005 PARIS*

*Phone : +33 1 44 27 67 89*

*Email : [sylvie.benzoni@ihp.fr](mailto:sylvie.benzoni@ihp.fr) ; [contact@ihp.fr](mailto:contact@ihp.fr)*

Any person entering personal information on this site acknowledges being of legal age (18 years old, in France). Teenagers digitally come of age at 15.

The legal bases for the processing of your personal data on this site are

- a mission of public interest,
- or your explicit consent,
- or the pursuit of the legitimate interests of the Community.

The details are given for each processing explained below.

No transfer or assignment of your data to third parties takes place.

The storage of this data in active and intermediate archives is, moreover, limited in time. The deletion date of the data from the forms is fixed at 12 months. In the case of registration for an online service, a request for confirmation of membership is sent to you every 24 months.

Personal data collected as part of the services on this site are processed using secure protocols.

URL of the page: [https://www.ihp.fr/en/personal-data-policy&is\\_pdf=true](https://www.ihp.fr/en/personal-data-policy&is_pdf=true)

Each collection of personal data is limited to what is strictly necessary, in accordance with the principle of minimization.

You may at any time file a complaint with the CNIL; in particular by going to the following address: <https://www.cnil.fr/fr/plaintes>

### **The following personal data**

- Last Name
- First Name
- Email address
- Affiliated organization (institute, lab, ...)

### **are likely to be collected by**

- The Institut Henri Poincaré

### **as regards**

- newsletters subscription
- registration to events
- completion of webform contact
- rooms booking requests
- surveys

### **This data can be accessed by:**

- Webmasters, administrators of the website **ihp.fr**
- Authenticated contributors on the website **ihp.fr** (writers)
- Director of the Institut Henri Poincaré
- Communication officer of the Institut Henri Poincaré
- Staff of the Reception Department of the Institut Henri Poincaré

You will find below some more details regarding data collection and their management.

### **Your data**

#### **Contact form**

Purpose: Processing your request

Legal basis: Consent

Expiry date: 12 months

#### **DPO contact form**

Purpose: Processing your request

Legal basis: Consent

Expiry date: 12 months

URL of the page: [https://www.ihp.fr/en/personal-data-policy&is\\_pdf=true](https://www.ihp.fr/en/personal-data-policy&is_pdf=true)

### **Form to submit a news or event**

Purpose: Processing your request

Legal basis: Consent

Expiry date: 12 months

### **Incident Report Form**

Purpose: Processing your request

Legal basis: Consent

Expiry date: 12 months

### **Extranet and password management**

Purpose: Processing your request

Legal basis: Consent

Expiry date: Modifications, delete at your request

### **Online directories**

Purpose: Processing your request

Legal basis: Consent

Expiry date: Modifications, delete at your request

### **Subscribe to newsletters**

Purpose: Processing your request

Legal basis: Consent

Expiry date: Modifications, delete at your request

## **Cookies**

### **Cookies necessary for the site to function**

#### **TarteAuCitron**

Purpose: Storage of your cookie consent choices

Expiry date : 6 months

#### **LocalStorage**

Purpose: Save your preferences

Expiry date : 6 months

#### **Matomo (Piwik)**

Purpose: Audience measurement

Expiry date : 6 months

### **Cookies tiers**

#### **Streaming vidéo (DailyMotion, YouTube, Vimeo)**

Purpose: Content enrichment on the website

Expiry date : 6 months



## **INSTITUT HENRI POINCARÉ**

Sorbonne Université / CNRS  
11 rue Pierre et Marie Curie  
75231 Paris Cedex 05

### **TIMETABLE**

The institute:

- Monday to Friday from 8:30am to 6pm,
- closed on public holidays.

The museum - Maison Poincaré :

- Monday, Tuesday, Thursday and Friday from 9:30am to 5:30pm,
- Saturday from 10am to 6pm,
- closed on Wednesday and Sunday.